

**MINUTES OF MEETING
INDIAN HILL VILLAGE COUNCIL
December 1, 2017**

An organizational meeting of the Village Council was held on Tuesday, December 1, 2017 at 7:30 a.m. The meeting was held in the Council Chambers of the Village Administration Building.

Officials present:

Mr.	Mark D. Kuenning, Mayor
Mr.	Melissa S. Cowan, Vice-Mayor
Mr.	John B. Armstrong, Council member
Mr.	Stephen H. Krehbiel, Council member
Mr.	Donald C. McGraw, Council member
Mrs.	Monique A. Sewell, Council member
Mrs.	Abbot A. Thayer, Council member
Ms.	Dina C. Minneci, City Manager
Mr.	Donald L. Crain, City Solicitor
Mr.	Paul C. Riordan, Clerk/Comptroller

Visitors present: See Attached

PLEDGE OF ALLEGIANCE: Council opened the meeting with the Pledge of Allegiance.

Mr. Don Crain administered the oath of office to Council members elect; Mr. John Armstrong, Mrs. Melissa Cowan, Mr. Stephen Krehbiel, Mr. Mark Kuenning, Mr. Don McGraw Mrs. Monique Sewell and Mr. Abbot Thayer

Council member Kuenning entertained a motion for a Council member to be nominated to act as the President Pro tem. Council member Armstrong made a motion that Vice-Mayor Kuenning be nominated to serve as President Pro tem. The nomination was seconded by Council member Thayer and was passed by unanimous voice vote.

Council member Kuenning, acting as the President of Council Pro tem, called the meeting to order. Council member Kuenning called for nominations for Mayor. Council member Armstrong nominated Council member Kuenning to be Mayor of the Village of Indian Hill for the next two year term. The motion was seconded by Council member Thayer. The nominations were closed and Council member Kuenning was elected Mayor by unanimous voice vote.

Mayor Kuenning called for nominations for Vice Mayor. Council member Armstrong nominated Council member Cowan for the position of Vice Mayor for the next two year term. The motion was seconded by Council member Thayer. The nominations were closed and Council member Cowan was elected Vice-Mayor by unanimous voice vote.

Council member Thayer made a motion that the appointments to the standing committees as listed below be approved. The motion was seconded by Council member Armstrong and was passed by unanimous voice vote.

Finance Committee

Monique Sewell – Chairperson
Steve Krehbiel – Member
Don McGraw – Member
Mark Kuenning – Ad Hoc
(Dina Minneci, Jon West, Paul Riordan & Scott Gully)

Buildings & Grounds Committee

Melissa Cowan – Chairperson
Steve Krehbiel – Member

Safety Committee

Don McGraw – Chairperson
John Armstrong – Member
Abbot Thayer – Member
(Dina Minneci, Jon West, Col. Schlie & Chief Ashbrock)

Water Works & Deregulation Committee

Mark Kuenning – Chairperson
Melissa Cowan – Member

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Monique Sewell – Member
(Dina Minneci, Jon West, Kathy Wade-Dorman & Jason Adkins)

Law Committee

John Armstrong – Chairperson
Melissa Cowan – Member
Abbot Thayer – Member
Mark Kuenning – Ad Hoc
(Dina Minneci, Jon West & Don Crain)

Monique Sewell – Member
(Dina Minneci, Jon West, Kathy Wade-Dorman & Jason Adkins)

Council Representative to Planning Commission

Abbot Thayer – Member

Council Representative to Recreation Commission

John Armstrong – Member

Public Works Committee

Steve Krehbiel – Chairperson
John Armstrong – Member
Don McGraw – Member
(Dina Minneci, Jon West, Kathy Wade-Dorman & Jason Adkins)

Council Representative to MIHJFD Board

Donald McGraw – Member

Council Representative to OKI

Stephen Krehbiel

Environmental Stewardship Committee

Mark Kuenning - Member

Council Representative to GAAC

Melissa Cowan – Member

Overall Council Assignments

Mr. Armstrong – Law Chairperson, Public Works, Safety & Recreation Commission Representative
Mrs. Cowan –Buildings & Grounds Chairperson, Water Works, Law, GAAC Representative & Rowe Commission
Mr. Krehbiel – Public Works Chairperson, Grounds, Finance & OKI Representative
Mr. Kuenning – Water Works Chairperson, Finance (ad hoc), Law (ad hoc) & Environmental Stewardship Committee
Mr. McGraw – Public Safety Chairperson, Finance & Public Works & MIHJFD Representative
Mrs. Sewell – Finance Chairperson, Grounds, Water Works
Mr. Thayer – Planning Commission Representative, Public Safety & Law

A RESOLUTION OF APPRECIATION TO DANIEL J. FEIGELSON FOR HIS SERVICE TO THE CITY OF THE VILLAGE OF INDIAN HILL was presented and read.

WHEREAS, Daniel J. Feigelson has served as Mayor of Indian Hill from December 1, 2015 to November 30, 2017; and a member of Council from December 1, 2009 to November 30, 2017;

WHEREAS, Daniel J. Feigelson has served as Vice-Mayor of Indian Hill from December 1, 2013 to November 30, 2015;

WHEREAS, Daniel J. Feigelson has served as the Chairperson of the Water Works & Deregulation Committee from December 4, 2010 to November 30, 2011 and December 1, 2015 to November 30, 2017;

WHEREAS, Daniel J. Feigelson has served as the Chairperson of the Public Safety Committee from December 1, 2013 to November 30, 2015 and as a member on the Public Safety Committee December 4, 2010 to November 30, 2013;

WHEREAS, Daniel J. Feigelson has served as the Council representative to the Ohio Kentucky Indiana Regional Council of Governments December 4, 2010 to November 30, 2011;

WHEREAS, Daniel J. Feigelson has served as the Chairperson of the Finance Committee from December 1, 2011 to November 30, 2013 and as a member on the Finance

Committee from December 4, 2010 to November 30, 2015; and a member of the Law Committee from December 1, 2011 to November 30, 2013;

WHEREAS, Daniel J. Feigelson has served as the Council Representative to the Madeira & Indian Hill Joint Fire District Board from December 1, 2013 to November 30, 2017;

WHEREAS, Daniel J. Feigelson has retired from Council, and it is appropriate to recognize his valued service to Indian Hill;

**NOW, THEREFORE, BE IT RESOLVED BY
THE COUNCIL OF THE CITY OF THE
VILLAGE OF INDIAN HILL, STATE OF OHIO:**

Section 1. That there be spread upon the records of the City of the Village of Indian Hill, Ohio this Resolution of special thanks and sincere appreciation to Daniel J. Feigelson for his passionate, genuine, and invaluable service as a Council member of the City of the Village of Indian Hill, Ohio during the eight years from December 1, 2009 to November 30, 2017.

Section 2. That a copy of this Resolution be given to Daniel J. Feigelson in recognition of his enormous contribution of time, intellect and leadership to the City of the Village of Indian Hill, Ohio and to its residents.

Upon motion by Mayor Kuenning, seconded by Council member Thayer, the Resolution was passed by unanimous voice vote. Mayor Kuenning declared Resolution **12-17** adopted.

**A RESOLUTION OF APPRECIATION TO
MOLLY R. BARBER FOR HER SERVICE TO
THE CITY OF THE VILLAGE OF INDIAN
HILL, OHIO**

WHEREAS, Molly R. Barber has served as a member of Council from December 1, 2011 to November 30, 2017;

WHEREAS, Molly R. Barber has served as the Chairperson of the Public Works Committee from December 1, 2011 to November 30, 2017;

WHEREAS, Molly R. Barber has served as a member on the Water Works Committee from December 1, 2011 to November 30, 2015;

WHEREAS, Molly R. Barber has served as the Council representative to the Ohio Kentucky Indiana Regional Council of Governments December 1, 2011 to November 30, 2015;

WHEREAS, Molly R. Barber has served as a member on the Finance Committee from December 1, 2013 to November 30, 2017;

WHEREAS, Molly R. Barber has served as a member of the Public Safety Committee from December 1, 2015 to November 30, 2017; and

WHEREAS, Molly R. Barber has retired from Council, and it is appropriate to recognize her valued service to Indian Hill;

**NOW, THEREFORE, BE IT RESOLVED BY
THE COUNCIL OF THE CITY OF THE
VILLAGE OF INDIAN HILL, STATE OF OHIO:**

Section 1. That there be spread upon the records of the City of the Village of Indian Hill, Ohio this Resolution of special thanks and sincere appreciation to Molly R. Barber for her passionate, genuine, and invaluable service as a Council member of the City of the Village of Indian Hill, Ohio during the six years from December 1, 2011 to November 30, 2017.

Section 2. That a copy of this Resolution be given to Molly R. Barber in recognition of her enormous contribution of time, intellect and leadership to the City of the Village of Indian Hill, Ohio and to its residents.

Upon motion by Mayor Kuenning, seconded by Council member Cowan, the Resolution was passed by unanimous voice vote. Mayor Kuenning declared Resolution **13-17** adopted.

Council member Armstrong made a motion confirming the appointment of Council member Abbot Thayer to the City of the Village of Indian Hill Planning Commission. The motion was seconded by Council member Cowan and was carried by unanimous voice vote.

Council member Thayer made a motion naming Council member Don McGraw as chairperson of the Public Safety committee as Council representative to the Madeira & Indian Hill Joint Fire District Board of Trustees. The motion was seconded by Council member Armstrong and was carried unanimous voice vote.

Council member Thayer made a motion naming Council member Steve Krehbiel as Council representative to the Ohio Kentucky Indiana (OKI) Regional Council of Government's Board of Directors. The motion was seconded by Council member Cowan and was carried by unanimous voice vote.

Council member Armstrong made a motion naming Council member Melissa Cowan as chairperson of the Buildings and Grounds committee and Council representative to the Green Areas Advisory Committee. The motion was seconded by Council member Thayer and was carried by unanimous voice vote.

Council member Thayer made a motion naming Council member John Armstrong as Council representative to the Indian Hill Recreation Commission. The motion was seconded by Council member Cowan and was carried unanimous voice vote.

**A RESOLUTION APPROVING THE REAPPOINTMENT OF MR.
JOHN KRUSE, MR. PAUL RIORDAN AND MR. MICHAEL SEWELL
TO THE BOARD OF REVIEW** was presented and read.

Mayor Kuenning explained that every two years this Resolution has to be passed and the purpose is for these individuals to be on board to review income tax determinations.

Upon motion by Council member Thayer, seconded by Council member Armstrong, the Resolution was passed by unanimous voice vote. Mayor Kuenning declared Resolution **14-17** adopted.

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A RENEWED CONTRACT WITH DINA C. MINNECI AS CITY MANAGER OF THE CITY OF THE VILLAGE OF INDIAN HILL, OHIO
was presented and read.

Upon motion by Council member Thayer, seconded by Council member Cowan, the Resolution was passed by unanimous voice vote. Mayor Kuenning declared Resolution **15-17** adopted.

Mayor Kuenning said that Council values Ms. Minneci's services very highly. She is a very valuable member of the Village. She said that it is a great honor that they renewed her contract for another five years.

The 2018 Council Goal Session was set for January 16, 2018 at 7:30 am in Council Chambers.

Sunday, April 29, 2018 at 4:00 p.m. was set as the New Residents' Party. Ms. Minneci said that she would confirm this date with the Indian Hill Historical Society.

Mr. Crain explained that a memo had been distributed to Council members explaining their obligations with respect to keeping records and information including a section on how to meet with other Council members and the City Manager. He explained that Council sets the policies and Ms. Minneci carries out the operations, therefore, any discussions with Village staff must go through the City Manager. He also explained that e-mails should not be replied to "all" and if it is confidential place "confidential" on the heading and if it is legal matter make certain Mr. Crain is copied.

Mayor Kuenning said that if any Council members had questions on records retention to discuss their issues with Ms. Minneci. Ms. Minneci pointed out to Council that in their Council Book there is a procedure on how to set-up their Village e-mail address.

Ms. Minneci summarized the information in the Council Information Book which includes 2018 Council and Committee Meetings calendars.

There being no further business to come before Council, Mayor Kuenning declared the meeting adjourned.

Respectfully submitted,

Mark D. Kuenning, Mayor

ATTEST:

Paul C. Riordan, Clerk